

## TRUST BOARD MEETING - AGENDA

Thursday 15<sup>th</sup> December 2022 at 6pm  
The Brooksbank School (and remotely via Teams)

<b>Invited Trustees</b>	Jan Wallis (JW) - Chair, Melvyn Cross (MC), Karen Morley (KM), Jonathan Gascoigne (JG), David Heywood (DH)
<b>Invited Guests</b>	<b>Trust Central Team:</b> David Lord (DL), Julie Kendall (JK), Verina Cipolla (VC), K Parker (KP) Danny Armitage (DA) <b>Auditors:</b> David Butterworth <b>Potential Trustee:</b> Kevin Jones

Item No.	Agenda Item	Time	Lead
1	Welcome, Apologies & Declaration of Interests	6:00	Chair
2.1	Minutes of Previous Board Meeting held on 29 <sup>th</sup> September 2022	6:05	Chair
2.2	Matters arising not covered on agenda		
3	Committee Reports & Priorities <ul style="list-style-type: none"> <li>• Audit, Finance &amp; Risk Committee</li> <li>• Education &amp; Standards Committee</li> <li>• Pay &amp; Remuneration Committee</li> <li>• Chairs Network</li> <li>• Local Governing Committees</li> </ul>	6:10	C'tee Chairs / CEO
4	External review of Governance by CST	6:20	Chair
5	CEO Report <ul style="list-style-type: none"> <li>• Growth Strategy and Core Offer</li> <li>• Trust Training day</li> <li>• Trust KPIs &amp; Summary of departmental development plan</li> <li>• Restructures and Trustee working group</li> <li>• Headteacher Recruitment</li> <li>• Change of School Day</li> <li>• Trustee Recruitment</li> </ul>	6:25	CEO & Exec. Dir. Of Educ.
6	Updates to the Governance Handbook	6:55	CEO
7	Financial Policies & Procedures	7.00	CFO
8	CFO Report to include <ul style="list-style-type: none"> <li>• Consolidated Budget Outturn 2021-22</li> <li>• Management Report 2022-23</li> <li>• West Yorkshire Pension Fund – decision to be made regarding pooling</li> </ul>	7:05	CFO
9a	Approval of Annual Accounts by Trustees <ul style="list-style-type: none"> <li>• Presentation of Annual Accounts 2021-22</li> <li>• Letter of Representation – Audit</li> <li>• Letter of Representation – regularity assurance</li> </ul>	7.20	Wheawill & Sudworth
9b	Internal Scrutiny Report 2021-22		
10	Any other urgent business	7:45	Chair
11	Date and Time of Next Meeting <ul style="list-style-type: none"> <li>• Thursday 27<sup>th</sup> April 2023 at 6:30pm</li> </ul>		